



Information Sheet:

Project Facilitation

Description:

We know your project is important, and you want to ensure it is successful and not derailed by other day-to-day commitments you and your team may have, or by conflicting points of view and personalities. Our Project Facilitation services give you access to an independent party to keep your project on track.

Outcomes:

Essentially, we will ensure your project has the best possible opportunity for success and finalisation to get the outcome you require.

Suitable for:

This service is suitable for a wide variety of situations. Customers might include businesses with a team, government or non-government organisation, private or social enterprises. Whether you're seeking input from a consumer group, looking to advance a special project, assess your organisation's performance or prepare a grant application, we will work with you and your stakeholders, customers, sponsors, and partners to get the results you need.

Delivery:

We will essentially be the facilitator and accountability manager of the project to ensure it stays on track both in terms of time and focus. We will have the role of mediator and negotiator to get the best results, despite your conflicting priorities. We are the "independent third party" in the process.

We will:

- Develop questions to keep the conversation on topic
- Record meetings and actions, and disseminate information
- Follow-up with partners and sponsors
- Create a project plan for the partners and sponsors
- Liaise with external stakeholders
- Find the middle ground and the focus of the project
- Create the conditions for good leadership and problem solving; and
- Employ adaptive leadership methods to help mobilise your team to respond in a complex and rapidly changing environment

To organise your program with Lined Up Ducks,
email us at hello@linedupducks.com.au or phone 0414695015